

**Board Meeting
January 13th, 2004**

Location:

Patrick Lee Loy's, entering President's apartment
1844 Callowhill Street, Apt. G.

Board Present:

Francesco DiMaio, Rick Hausch, Patrick Lee-Loy, Jill Murphy, Joe Ciardi

Board Members Absent:

Argenis Garcia, Heidi Hertler

Agenda

1. Secretary's Report

a. Amendment to Minutes from November 11th 2003 Board Meeting.

i. The budget is \$150 instead of \$100 in Section 4.

Section 4 should be amended to "Social budget for Holiday Party for food - \$150."

Minutes passed from November 11th 2003 Board Meeting after amendments.

b. Amendment to Minutes from December 18th 2003 Board Meeting.

i. Correct spelling of Francesco's name in Section 6.

Section 6 should be amended to ", Joe and Francesco for all their effort"

ii. Correct spelling of flyers in Section 11.

Section 11 should be amended to "Flyers at gyms and/or other pools?"

Minutes passed from December 18th 2003 Board Meeting after amendments.

c. Rick will email Heidi the membership list.

2. Coaches Report

a. Jill states that the coaching is going fine. No problems.

b. Jill will check with Drexel to see what Life guarding courses they have so that she can get re-certified.

3. Member at Large Report

a. Homophobia Issue is ongoing. Francesco is on top of the situation and talking with all the parties involved plus other members. No conclusions. Continuing discussion.

b. Argenis is in Mexico and sends his apologies.

4. Treasurer's Report
 - a. Amend the budget due to increase in pool fees at Friends. The per session rate has increased from \$83 to \$85.
 - b. Closing Income Statements and Balance Sheet are not completed. Pat sent Rick a format from the USMS site on Treasurer's duties. Rick will finish the Closing Income Statement and Balance Sheet by the end of the week.
Bank Records were not presented to verify the balances.
 - c. Current Financial will be sent out by the end of the week.

5. Vice President's Report
 - a. 2004 Postal Swim
 - i. 32 swimmers have signed up so far.
 - ii. Pat has confirmed the pool times to be 9:45am to 12:30pm.
 - iii. The charity chosen by Mark's partner, Andy McCaffrey, is the William Way Center. Joe will contact them.
 - iv. Joe is working with John C about the Memorial Brunch format. John R. has confirmed his home for the brunch. Jim Robles will bring the stopwatches to the pool. Jim is also putting together the scrapbook containing pictures and emails to present to Andy at the brunch.
 - v. Joe, Pat and Francesco will meet to discuss what else needs to be planned, the brunch menu and items needed for the swim and brunch.
The budget for the event is \$150.

6. President's Report
 - a. Tentative budget. Pat has some concerns that we may not meet our Revenue Projections due memberships and postal swim. Working on increasing memberships.
 - b. We have 46 USMS registered swimmers and 39 Q1 registrations. We need 54 to break even.
Pat will check with Art Mayer to see how Canadian and German Masters registrations are covered by insurance.
 - c. Pat restated the poolside policy and process in administering the USMS registrations. It seems to be running smoothly.
The website will include info that members are required to fill out a USMS application form on the deck if they do not have proof of their USMS card.
 - d. Friends pool contract is signed by Rick. Our per session rate has increased from \$83 to \$85.
Pat continues to deal with the administrator at Friends over the very cold pool water.
Cancellation dates are (May 20, Nov 25, Dec 9 and 2 weeks from end of May to beginning of June)
 - e. Pat does not know what the contract status is at Arcadia. Rick believes it's fine until June. He will forward a copy of the contract to Pat.
Pat continues to deal with the administrator at Arcadia over the very cold showers in the men's locker room.

- f. February Team meeting date has been changed from Feb 29 to Feb 22 due to the Villanova swim meet.
Joe has confirmed that we can have it at his home, 632 S Bambrey St.
2003 Income Statement, 2003 Balance Sheet and 2004 Budget will not be emailed to the fins@yahoogroups.com because many non-FINS are on the list. The financial statements will be available at the pools. Pat will send out an email announcement that members can pick up these items.
Board will advise what other items need to be presented or given to the membership.
Pat will meet with Joe and Francesco to discuss the menu.
 - g. Pat shared Jill's email about life guard certifications at Jersey Wahoos. He also checked into the Red Cross. He will compile a list after speaking with Jill.
 - h. Joe Sharlip emailed the Pool Search Survey which he compiled in 2003. It was discussed that the expansion into the KOP area is a good plan; however, the survey was done when the team had larger numbers. The current membership cannot sustain an expansion into the KOP area. The board will be looking at getting new members in the KOP area who may be interested in swimming. Pat will email Joe Sharlip with our discussion.
 - i. Pat will look into the FINS website for updating. He will contact Merrill and David La Fontaine.
 - j. Pat has created an ad for a new coach to replace Jill when she returns to school. He has forwarded a copy to Jill to place at the Jersey Wahoo's pool. He's given one to the coach of the Goretta High School.
 - k. Coaching Clinics are still set of March. Pat is having difficulty contacting Charlie Kennedy to run the clinics.
 - l. New Member's packages have been created. They include a welcome letter, FINS Registration Form, USMS Application Form and a short page describing Member Responsibilities.
 - m. Pat is creating a team inventory.
7. Other Items
- a. We discussed creating a form to have a cash receipts trail at practices. These are some of the concerns of why such a form is needed:
 - i. Need to know who is paying and how much, especially for voting purposes.
 - ii. Tracking sheet in case money gets lost, especially when it's left in the cage over a few days.
 - iii. Swimmer's concerns that the money is going back to the FINS bank account and not somewhere else.
 - iv. Need to keep a record for accounting purposes.Suggestions or content of the form is tabled.
 - b. No suggestions yet for the 15th Anniversary Party.
Equality Forum is in April
Socials calendar is tabled.
 - c. Need to promote swim meets. Villanova is on Feb 29th, Lower Bucks YMCA on Mar 7th, Boston on May 1st, NYC on June 26th.

- d. Pat will look into the cost and other items to create flyers and ads to increase membership.
He will coordinate with Francesco to meet with his friend who is well connected in the community.

- 8. Next meeting is scheduled for Tuesday 2nd February 2004.
Meeting adjourned at 10:30pm.