

**Executive Meeting  
April 13, 2004**

Location:

Patrick Lee Loy's, entering President's apartment  
1844 Callowhill Street, Apt. G.

Board Present:

Patrick Lee-Loy (President), Joe Ciardi (Vice Presideint), Rick Hausch (Treasurer), Heidi Hertler (Secretary), Jill Murphy (Coach)

Board Members Absent:

Argenis Garcia, Keith Curran

Agenda

1. Secretary's Report

- a. Amendment and Approval of Minutes from January 13<sup>th</sup> 2004 meeting. (Pat) – Approved.
- b. Amendment and Approval of Minutes from March 9<sup>th</sup> 2004 meeting – typos and changes will be made and minutes posted on Yahoo.
- c. Amendment and Approval of Minutes from Team meeting on February 22<sup>nd</sup>, 2004 – typos and changes will be made and minutes posted on Yahoo.
- d. Only February Executive Meeting minutes posted on Yahoo, above minutes will be posted ASAP.
- e. Website updates – new web site is up but changes are not appearing. Pat, Rick and Heidi are working on making this happen.
- f. Membership list for distribution – an addition will be made soon. And email will go to the team that the addition is available at practice.

2. Coach's Report

- a. Coaching Report – Sundays continue to be difficult. Jill will call if she needs to cancel. Jill will arrange for a coach on May 2, she will be at the Boston meet.
- b. Certifications – Jill has passed CPR, still needs First Aid and Lifeguard renewal. Pat passed round the Philadelphia Dept. of Receptions lifeguard-training announcement. Jill will check into certification available through Drexel.

3. Member at Large Report

- a. Keith Curran was voted by the FINS membership as replacement for Francesco as Member at Large. Keith received 30 yes votes and 1 abstains.

- b. One of the member has complained to Keith about the Friends pool temperature being too cold. The board will continue to address this issue with Friends.
- c. Swim Suits – 31 suits were ordered.
- d. The women's showers are extremely hot. Pat will call Friends about this.

#### 4. Treasurer's Report

- a. Bank Records for end date 12/31/2003 – passed onto Pat for review
- b. Current Financials.
  - i. Approved Budget – we are on track.
  - ii. Analysis of Q1 - \$196 extra in revenue, \$300 less in expenses, \$496 ahead of budget against items on budget.
  - iii. Analysis of Q2 – 37 paid, 42 expected. Expenses in Q2 include Anniversary Party and certifications.

#### 5. Vice President's Report

- a. 2004 Postal Swim – check presented to William Way Director. There will be an article in the William Way newsletter, Pat is writing an article for PGN and EXP about FINS Postal Swims present and past, waiting on some historical information.
- b. PGN listing is now updated.

#### 6. President's Report

- a. Pool Status – Friends - Thursday 20<sup>th</sup> May is cancelled at Friends. Pat is looking at re-scheduling at another pool in Philadelphia.
- b. Pool Status – Arcadia - Nothing to report.
- c. Life guard Certifications - Wahoos courses closed. Pat passed around City of Philadelphia classes schedule.
- d. USMS follow-up.
  - i. 5 names still on Rick's list.
  - ii. USA Swimming registrants – for USA swimmers to be covered under our insurance our coach must be a USA swimming coach. Jill is only a USMS coach, therefore any USA swimmers must register with USMS to swim with us.
- e. Web site - Domain name is being renewed (\$15 per year). Host is also being renewed (\$70 per year). Both due at end of May. Rick looking into the other host sites and also the problem we are having updating the web site.
- f. Promo Post cards being done by Blaine – will be printed - 500 for \$50.
- g. Coaching Clinics. Cameras, TV's, John C and Charlie Johnson – all set for April 18<sup>th</sup> and April 25<sup>th</sup>. Four sessions, two on each day, will be presented to the team.
- h. Reimbursement of coaches' USMS registration fees – the head coach will have his/her USMS fees reimbursed after 6 month in that position regardless.

of the number of times per week he/she coaches. The board must approve the reimbursement at the end of the 6 months. Approved reimbursement of Jill's 2004 fees.

- i. Team Inventory - Stop watches, clipboards, swim caps, software, flag, brochures, etc? – is ongoing.
- j. Portable folder to be taken to Arcadia Pool/Kelly Pool – working very well.
- k. Cash receipts trail at practices – working very well.
- l. King of Prussia expansion 3 have expressed interested (2 new and 1 old FIN).
- m. 501C 3 Application – pat received Team Detroit's 501C3 Application. Passed onto Rick for Review. Rick and Pat are working on this and will evaluate the cost benefit of becoming nonprofit.

## 7. Other Items

- a. Our processes of information sharing – some improvements such as data bases of current swimmers were discussed.
- b. Socials
  - i. April 29<sup>th</sup> (Thu) – Dining Out For Life.
  - ii. May 2<sup>nd</sup> (Sun) – Equality Forum needs volunteers to oversee the table.
    - a. Heidi will be in charge. Pat sending out an email about volunteers. Time is from 12Noon to 5:30pm.
    - b. Pat gave Rick receipt for \$50 for table at Equality Forum. Pat was reimbursed.
  - iii. May XXX – Progressive Dinner. Spoke with Joe (desserts), Shara (appetizers), Blake (appetizers), and Gary (main course).
  - iv. June XXX – 15<sup>th</sup> Anniversary Party – Brian Cahill to organize this event. Suggestions to form a committee. Keith has volunteered to be on the committee. There is a \$500 budget for this event.
- c. Meets – Boston on May 1<sup>st</sup> (12 going, Joe finding out exactly how many going), NYC on June 26<sup>th</sup>, Detroit on August 13<sup>th</sup> –15<sup>th</sup>, Open water swims, USMS Meets and Championships.
  - i. Coach's costs for Boston – tabled.
- d. Ideas to increase membership
  - i. Contacted Frank and Jeffreys to have our link put up on their website. Need to set a date to go out and have a drink.
  - ii. Meeting with Francesco's friend, but since he is organizing the Equality Forum this meeting is postponed
- e. Board members' schedule prior to next meeting

## 8. Date for next meeting – Tuesday 13<sup>th</sup> May 2004.