

**Executive Meeting
May 11, 2004**

Location: Keith Curran's Apt, 340 N. 12th Street, Apt. 709

Board Present:

Patrick Lee-Loy (President), Rick Hausch (Treasurer), Heidi Hertler (Secretary), Keith Curran (Member at Large), Jill Murphy (Coach)

Other Kerry Amicone

Board Members Absent:

Joe Ciardi (VP), Argenis Garcia (Member at Large)

AGENDA:

1. Secretary's Report

- a. Amendment and Approval of Minutes from Team meeting on April 13th, 2004. Heidi will make the recommended changes and post on yahoo group site.
- b. Membership list for distribution – status and updates – will be done quarterly. First Quarter Amendment will be ready soon.
- c. Equality Forum Synopsis – went very well, all shifts were covered. Thanks goes out to all those who helped.
- d. DVDs – 4 still need to be claimed. Three dollars per DVD will cover costs remaining money will go towards gifts to coaches who help with stroke analysis

2. Coach's Report

- a. Coaching Report – Jill will be away June 12 – 21. She will contact Tom to cover these practices.
- b. Life Guard Re-Certification – Jill has passed Red Cross Adult CPR (forwarding receipt to Rick) and will try to do a re-certification of Lifesaving the week before June 12. She is checking into the courses offered by Philadelphia.

3. Member at Large Report

- a. Swim Suits – Still waiting for one member to pay. Second round for swim suits will be in August/September
- b. Other Merchandise – will be discussed in July
- c. Announcements at Practice – will be made at 7:10.

4. Treasurer's Report

- a. Bank Records for end date 12/31/2003. Board members present verified financial statements match to bank statements (Available upon request)
- b. Current Financials.
 - i. Approved Budget – on track

5. Vice President's Report

- a. 2004 Postal Swim - PGN and EXP article, article is in separate file, waiting for data on past swims to complete article.

6. President's Report

- a. Pool Status – Friends
 - i. Thu 20th May is cancelled at Friends. Pat will send an email with location of swim.
 - ii. Pat spoke with Administrator about Women's shower temperature and Roaches in the basement area. Pat will call Friends again about temperature.
- b. Pool Status – Arcadia/Kelly
 - i. Jill suggested that Sunday swimming be moved from Arcadia into Philadelphia. Pat will poll opinions at the end of June.
 - ii. Pat contacting Kelly Pool about opening date
- c. Life guard Certifications
 - i. City of Philadelphia class information passed onto Jill. Jill and Pat will do certification class next quarter.
 - ii. Rick will send USMS list to Pat
- d. Web Site – Pat will continue to up date the site
- e. Promo Post Cards look great – receipt was given to Rick and Zip disk with files was given to Pat
- f. Coaching Clinics. Thanks to Heidi, Jim and Charlie Kennedy.
 - i. Gifts for Jim and Charlie - \$100 budget and additional \$40 made on DVD sale.
- g. Dining Out For Life synopsis. – 12 members and friends joined us at Jones.
- h. Team Inventory
 - i. Stop watches, clipboards, swim caps, software, flag, brochures, etc - Pat still working on this
- i. Portable folder to be taken to Arcadia Pool/Kelly Pool – last evaluation, still working very well
- j. Cash receipts trail at practices – last evaluation, still working very well. No checks will be accepted for per session swims. This makes the process easier for cash receipts
- k. 501C 3 Application – Pat and Rick still looking into this and if we can fall under the non-profit status of Team Philadelphia. Tabled to next meeting.

- l. Team Philadelphia – Dennis Clegg, Team Philadelphia representative
 - m. Boston Swim Meet
 - i. Coach's reimbursement for Boston – \$300 will be reimbursed to Jill to cover her flight (\$90), hotel (\$100), registration (\$40), and banquet (\$40).
7. Other Items
- a. Continued analysis of our information sharing. How efficient and effective?
 - b. Socials
 - i. June 5th – Progressive Dinner. Spoke with Joe, Blake, and Gary. Alternative location in West Philadelphia discussed.
 - ii. Anniversary Party – moved to September - Brian Cahill to organize this event. Suggestions to form a committee. Keith volunteered to be on the committee.
 - c. Meets – NYC on June 26th, Detroit on August 13th –15th, Open water swims, USMS Meets and Championships.
 - d. Ideas to increase membership
 - i. Contacted Frank and Jeffreys to have our link put up on their website. Rick will stop by to meet the staff. Need to set a date to go out and have a drink.
 - ii. Meeting with Francesco's friend, Mike
 - e. Board members' schedule prior to next meeting
8. Date for next meeting – Tuesday June 8th, 2004.